

# Pleasant View HOA

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## **MEETING PLAN** *(Monthly Board Meeting)*

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|-----------------|---------------|
| <b>DATE</b>     | June 20, 2011 |
| <b>TIME</b>     | 6:00 PM MT    |
| <b>LOCATION</b> | Glen Garra    |
| <b>AUTHOR</b>   | Bill McGlynn  |

|                           |  |
|---------------------------|--|
| <b>PLANNED ATTENDEES:</b> | <ul style="list-style-type: none"><li>• Ruth Hexter</li><li>• Rod Austin</li><li>• Jim Kelly</li><li>• Donna Dietz (Excused)</li><li>• Sam Allen</li><li>• Marcus Jackson (Excused)</li><li>• Bill McGlynn</li><li>• Steve Schmidt</li></ul> |
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### **OBJECTIVE**

- Monthly HOA Functional Board Meeting

### **DISCUSSION PLAN**

- Confirmation of Quorum for Meeting
- Committee Reports:
  - Treasurer's Report (Ruth)
  - Grounds Committee (Rod-Steve)
  - Finance Committee (Rod-Ruth)
  - Neighborhood Watch (Jim)
- Consent Agenda
  - Minutes
- Business
  - A. Board Vacancies
  - B. Status of Insurance Quotes
  - C. Status of Naming Park
  - D. DRAFT Contract for Lawn Maintenance
  - E. DRAFT Contract for Snow Removal
  - F. Accessory Buildings and Setbacks

### **Discussion Notes:**

- Confirmation of Quorum for meeting, 6:10 p.m.
  - Steve calls quorum

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## - Committee Reports-

### - Treasures Report (Ruth)

- Discussion of Balances, Receivables, and Liabilities
- Liens discussed
- Premium for insurance being paid quarterly

### - Grounds Report (Sam)

- Garden City Harvest has been contacted about building a garden on the city park located between Fleet and Flynn
  - Application to Garden City Harvest to be sent in this week
  - City of Missoula Application going to be sent in when received
  - Captain John Mullan participation going to be looked into
- Trees (dead)
  - Located on HOA property and private homeowners
  - HOA will be assessing cost of replacing its trees
- Watering of parks and common areas
  - Which ones have been turned on?
  - Steve will call and see where the lawn watering is occurring

### - Finance Report (Jim)

- Cash flows
  - Asset/Liability ration is at 2.78
  - Income to expense is at 51%
  - Budget is looking okay as of now
- Are the new townhomes that are going to be constructed a part of HOA?
  - Diddels to be contacted
- Working capital was discussed
  - Number of working days capital has tripled

### - Neighborhood Watch (Jim)

- Discussion of June crime activity
  - More e-mail addresses needed so people can be contacted

### -Public Comment

- Yard at 4025 Concord needs mowed

### -Consent Agenda

- Minutes
  - Sam votes to approve, Second by Jim, General Vote... Ayes have it...Accepted

### - New Business

- Board Vacancies
  - Vacancies will be put on newsletter
- Status of Insurance Quotes
  - Ruth is working on it
- Status of Naming Parks
  - A park sign is going to be dedicated to Dick Hexter
    - Rod will look into sign restrictions
- DRAFT Contract for Lawn Maintenance
  - Grounds Committee will take a look at it, send it to Finance Committee, and a presentation will be made to board
- DRAFT Contract for Snow Removal
  - Same procedure will be followed as described for Lawn Maintenance

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- Accessory buildings and Setbacks
  - Steve has sent emails to Pam (City Council Member) about changing the setbacks for sheds and accessory buildings in Pleasant View
  - HOA needs to take a position on setbacks
    - Decision needs to be made upon what we as a neighborhood desire for setbacks and structure limitations
  - Steve will be inviting Ward members to the next meeting to discuss these issues
  - OPG will also be involved
  - Work session on issue will be held on Wednesday July 6<sup>th</sup> at 6 p.m.

Steve Motions to Adjourn...Second by Bill...General Vote...Ayes have it  
Meeting Adjourned 7:45.m.