

# Pleasant View HOA

## MEETING PLAN (Monthly Board Meeting)

<b>DATE</b>	March 21, 2011
<b>TIME</b>	6:00 PM MT
<b>LOCATION</b>	Glen Garra
<b>AUTHOR</b>	Bill McGlynn

<b>PLANNED ATTENDEES:</b>	<ul style="list-style-type: none"><li>• Ruth Hexter</li><li>• Rod Austin (Excused)</li><li>• Ron Ewart (Excused)</li><li>• Jim Kelly (Excused)</li><li>• Donna Dietz (Excused)</li><li>• Marcia Erickson</li><li>• Sam Allen</li><li>• Marcus Jackson (Excused)</li><li>• Bill McGlynn</li><li>• Steve Schmidt</li></ul>
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### OBJECTIVE

- Monthly HOA Functional Board Meeting

### DISCUSSION PLAN

- Confirmation of Quorum for Meeting
- Acceptance of Prior Meeting Minutes
- Committee Reports:
  - Treasurer's Report (Ruth)
  - Grounds Committee (Rod-Steve)
  - Finance Committee (Rod-Ruth)
  - Communications Committee (Bill-Patrick)
- Old Business
  - Snow Removal: additional budget recommendations
  - Change to Ruth's Bookkeeping Charges
- New Business
  - Zoning Variance request for 4002 Lancaster
  - HOA Fines for non-compliance
  - Dangerous dogs at large
  - Quarterly newsletter input
  - HOA Payment Box in Baileys
- What else?

### Discussion Notes:

- Confirmation of Quorum for meeting, 6:04 p.m.
  - Steve calls quorum, 5 members, Ron will be here shortly
  - Patrick Clayton in attendance (Communication committee)

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- First order of Business: Acceptance of prior meeting minutes
  - Steve motions to accept without changes
  - Sam and Donna Second
  - Meeting minutes are approved
  
- **Committee Reports-**
  
- *Treasures Report* (Ruth)
  - Discussion of Balances, Receivables, and Liabilities
  - HOA has zero liabilities as of today
  - Nothing outstanding, all accounts paid in full
  - Liens to be put on homes that are over \$200 behind on HOA dues
  
- *Grounds Report* (Steve)
  - Rain sensors needed on sprinklers
    - Cost of installation to be checked on
  - Fertilizer bids to be addressed in Grounds Committee in March
    - Weed and Fertilizer treatment to be limited in certain areas of the community in order to keep grounds keeping costs down
    - Greenways to be especially addressed
  - Committee going to check into whether wells can be drilled in order to keep water costs down in parks
  - Sidewalks where Mountain Water pipes are laid are sinking
    - Need to find out whose responsibility it is to fix these problems (City or Mtn. Water)
  - Pot Holes on England Blvd. need to be reported
  - Curbing around Fire Hydrants, Traffic Circles, and Stop Signs need to be painted
  - Commercial vehicles on Lexington and Connery Way have electrical cord strung across public sidewalk
  - Abandoned vehicles on Sheffield need to be reported
  - Need a vote on Snow removal from alleyways at next meeting (April)
  - Street Lights on Saxony will be completed soon according to the developer
  - Bushes by Pleasant View Sign need to be trimmed
  
- *Finance Report*
  - Nothing to Report
  
- *Communication Committee* (Bill)
  - The domain needs to be transferred to Patrick so that he can revamp the Pleasant View site and post minutes in a more timely fashion
    - The new site will have easier access to information by creating better user interface
    - Site will have a link to the Ning site where users can post comments
    - An opt in system will be initiated for Pleasant View Homeowners to be e-mailed information about our community and HOA
    - Newsletter will begin to have an opt-out option in order to reduce mailing and administrative costs (will be sent via mass e-mail to those who opted-in to that service)
    - Counter will be installed on site to monitor website traffic
    - Advertisers on the site will be sought after to increase HOA revenue
    - A free business card posting service for HOA members will become available
      - This will allow HOA members to post personal business cards for free on website
  - Sandwich boards to be built by Bill

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-Motion to accept by Sam, second by Marcia...approved

- *Old Business*

- Snow Removal
  - A process needs to be put in place where snow removal is dictated by when, how much, the weather (i.e. warmth), and other contingencies in order to get the most out of each plow

- *New Business*

- Zoning variance is being applied for at 4002 Lancaster
  - The property is in violation of 5 city codes
  - The property is in violation of HOA covenants
  - Variance proceedings are occurring on May 25, 2011
  - Steve will be drafting a letter in opposition to the variance request as the structures clearly violate the covenants established by the Pleasant View HOA
  - The community is encouraged to voice their opinions on this matter
- HOA needs to establish a procedure in order to address covenant violations, for example, fines
- Dog attack was reported at 4120 Melrose on March 14
  - Police and animal control were notified
  - Police report filed
- Payment box to be installed at Baileys
- Quarterly Newsletter
  - Picnic, Garage Sale, Payment Box, ACH for HOA
  - April General Meeting to be held on April 20

Motion to adjourn...7:55 pm.